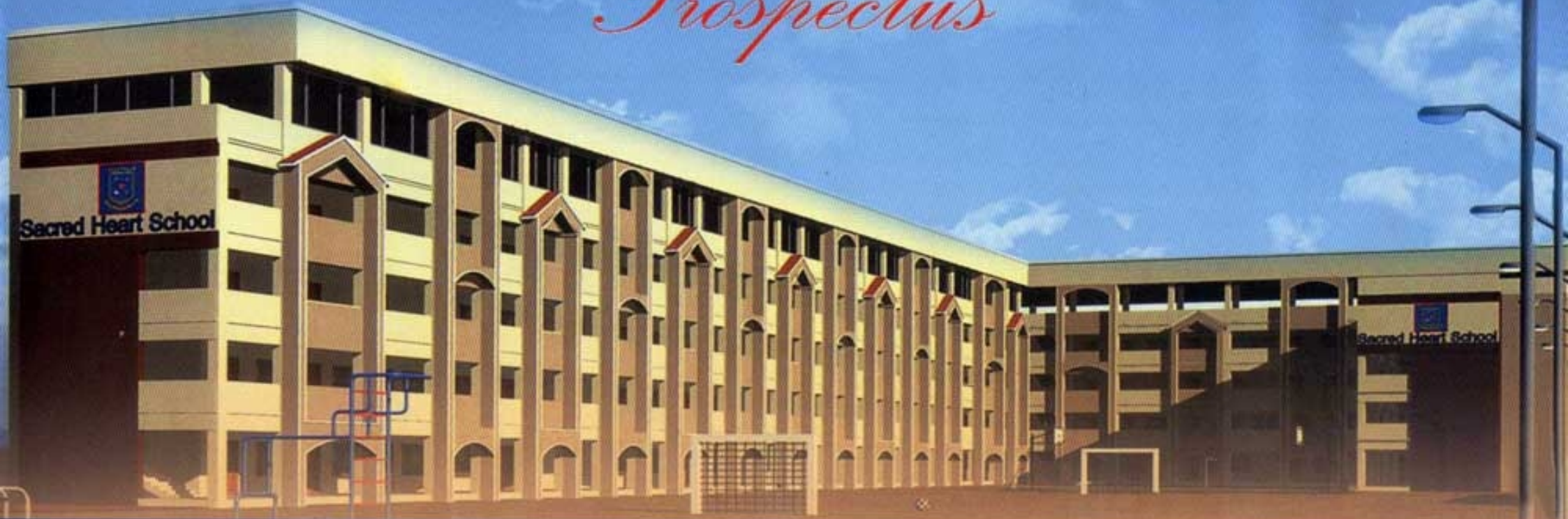


Prospectus



SACRED HEART SCHOOL - SILIGURI (Extension of Sacred Heart School, Kurseong)



DINNING HALL



CLASS ROOM



LIBRARY



DORMITORY



The School

Sacred Heart School, Siliguri is an extension of Sacred Heart School, Kurseong, Darjeeling Dist. The location has been judiciously selected away from the hustle and bustle of the city providing the students a quiet, peaceful and independent environment to carry on their various activities. The total area is three acres sufficient to add on class eleven and twelve in the near future. The new premises are at a distance of 10kms from Bagdogra airport, 5kms from the Central bus stand and 10kms from NJP railway station. Mr. Anil Gupta is the director, Mr. Maurice D'cruz the principal and Mrs. Mary D'cruz the vice principal.



Brief Information:

Sacred Heart School, Siliguri is primarily a Boarding School for boys. Dayscholars may also be admitted depending upon vacancies. It is managed by 'Kurseong Sacred Heart Educational Society' members committed to the social, cultural and educational development of children from all walks of society without discrimination of caste or creed.

Curriculum:

At Sacred Heart School, boys are admitted into upper KG to six and are prepared for the Indian School Certificate of Secondary Examination, New Delhi. Students can offer a combination of English, Mathematics, Physics, Chemistry, Biology, History, Geography, Hindi, Bengali, Nepali, Computers, Commercial Studies and Commercial Applications for the Board Examinations.

The Society recognizes the most urgent and sacred part of their duty is the formation of character of those committed to their care. Value Education and ethical instruction form a compulsory part of the curriculum.

Examination:

The school year is divided into three terms ending in May, October and February. Written Examinations are held at the end of each term and a report on the child's performance is sent to parents. Apart from the end of term tests and report special graded cards are forwarded to parents occasionally during the academic year.

Special arrangement cannot be made for pupils who are absent from the main examinations. Answer scripts submitted by pupils will not be made available to parents or others. The ICSE, Class 10 and ISC, Class 12 Board Examinations are held in March.



Admission:

Applications for admission are accepted in November/December. On the basis of these applications entrance examinations are held in the school in December. Formal admission for successful candidates is complete only after the admission form has been duly filled and the Security Deposit and Admission Fee have been paid. This amount is NOT refundable in the case of new entrants not joining later.

New admissions are confined to classes KG to six only. In case of withdrawals in the month of March, can admissions to other classes be considered.

No pupil will be admitted without a Transfer Certificate from the last school attended.

No pupil suffering from an infectious and contagious disease can be admitted in school. A detailed report of eyes, ears, nose, dental, chest, blood etc. along with any past medical history has to be attached to the admission form to enable the school authorities to take the best care of your child. Boarders who are considered medically unfit to participate in the school games for a prolonged period will not be retained in the school.

Withdrawals:

A pupil who fails for two consecutive years in the same class will be required to leave school. For withdrawal of a pupil from school during the school session, the full term fee will be charged.

Security Deposit will be refunded, for regular students only in the month of March, if prior notice is given in the first week of March. In case of a pupil leaving school in the course of the scholastic year the security deposit will be forfeited.

The Management, acting through the Principal, reserves the right of resigning at any time and without assigning reason the charge of any pupil who for any reason, is deemed unsatisfactory.





Extra Curricular Activities:

Extra curricular activities include LTS, SUPW, Football, Cricket, Basketball, Volleyball, Athletics, Hiking, Dramatics, Singing, Quiz, Debates, Karate and Scouting.

Health & Care:

1. The health of the boarders is entrusted to the care of a Medical Officer who visits the school regularly. There is a trained nurse in the School Infirmary who devotes herself exclusively to the care of the boarders.
2. Boarders are entrusted to the care of wardens and assistants who look after their various needs.
3. While every care will be taken to prevent accidents, the management will not be liable for injuries sustained by the pupil or any untoward eventualities which may occur in the course of day to day activities.



General Rules:

1. The school year begins in March and ends in February. No reduction in fees will be made for pupils joining or returning late for a session. Parents are requested to keep strictly to the calendar of holidays allowed by the school authorities.
2. Pupils are not granted leave outside regular vacation periods. They must join school on the first day after each session. Absence without permission renders a pupil liable to be fined or even being struck off the roll. If struck off the roll, he may not be readmitted. If re-admitted the entrance fee will have to be paid.



3. The names of pupils who remain absent for two successive calendar weeks without previous notice shall be struck off the roll automatically.
4. During the Summer Break, Puja Holidays and the Christmas holidays, it is compulsory for the parents to take their children home.
5. In the event of withdrawal of a pupil from the school, all dues must be cleared in full before a Transfer Certificate is issued. Security Deposit will be refunded to those who give notice in the month of February.
6. Boarders write to their parents once a week. All letters sent or received by the boarders must pass through the Principal's hands.
7. Boarders are strictly forbidden to leave the school premises without the express permission of the head of the school or of the staff member who is approved by the head of the school to grant such permission.
8. The Management is not responsible for boarders who break bounds and run away from school .
9. Boarders are not permitted to bring books, magazines or other periodicals into the school without the Principal's permission. Boys introducing or distributing harmful literature in the school may be dismissed.
10. Under no circumstance should money or valuable articles be given to children. Pocket money may be deposited in the school office.
11. At the beginning of the scholastic year each student must have a recent postcard size coloured family photograph (father, mother and children only)
12. Parents and guardians are not permitted to visit the classes or interview teachers during school hours. Teachers may be conveniently interviewed on visiting days between 10:00am to 12:00pm and at term-ending when they come to take their children home during May, October and December.
13. Parents, friends and relatives are not permitted inside the school building without the permission of the Principal.
14. A written consent must be attached along with the admission form, in confirmation from the local guardian.
15. Parents may visit their wards only on days mentioned in the School Events List.
16. Under no circumstances can a student leave station on visiting days.
17. Failure to keep to the timings, on Visiting days or any other days will be considered a serious breach of discipline.
18. Office timings 9:00am to 12:00pm and 1:00pm to 3:00pm on working days.

School Uniform:

The school uniform consists of a navy blue blazer with the school crest, grey tericot trousers, white shirt and school tie. During class periods they must wear their grey trousers, white shirt, school tie, socks and black shoes.

Fee Structure:

Fees are to be paid in advance before the stipulated date of each term installment, failing which a late fee of Rs. 200/- per month will be levied.

The school reserves the right to increase the fees at any time of the year should it be deemed necessary.

Mode and date of payments:

All payments preferably to be made by draft.

1st Term Installment - (March, April, May and June) to be paid in March.

2nd Term Installment - (July, August, September and October) to be paid in June.

3rd Term Installment - (November, December, January & February) to be paid in December.

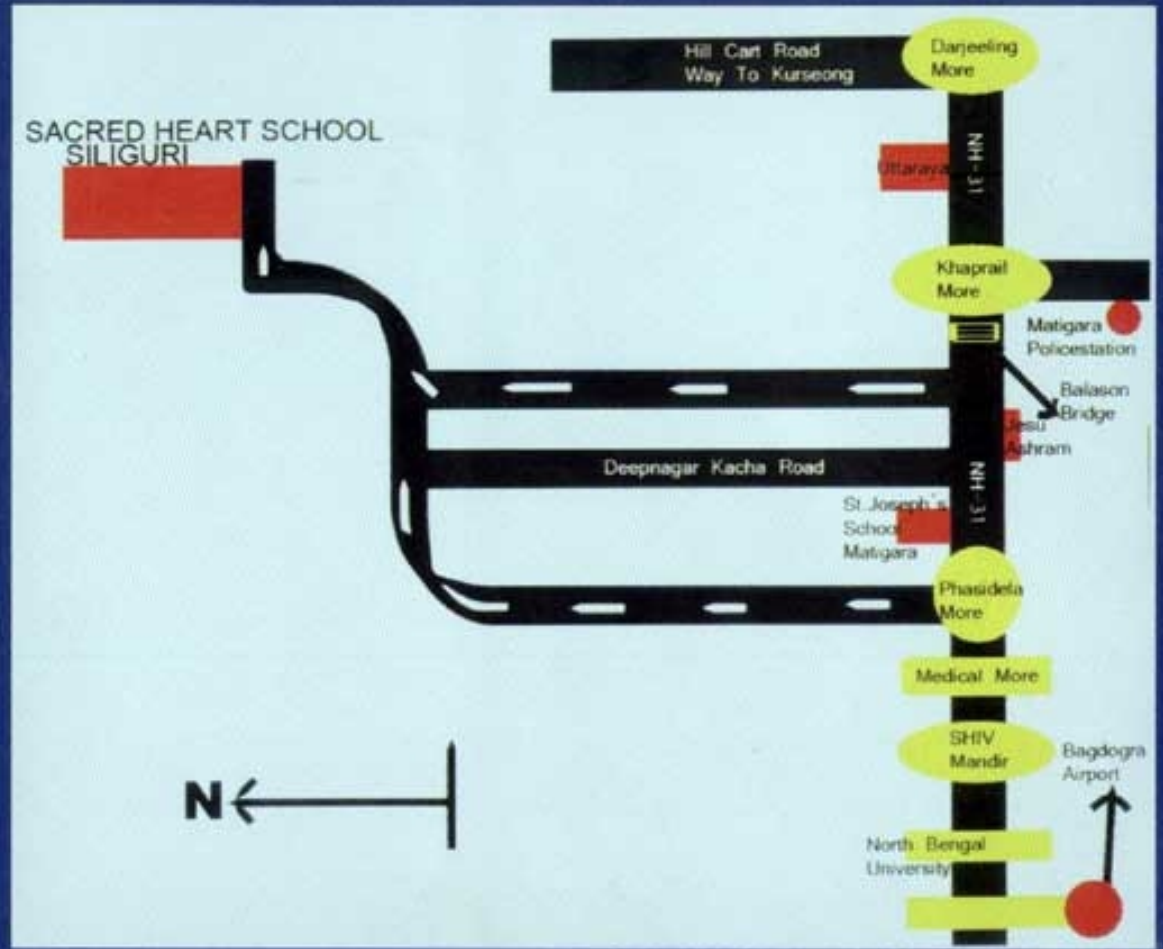
Please note that part payment will not be accepted.

Co-operation of parents:

Your child is the most important person in our school. Together we work for the development of your child, our student. Therefore all the Co-operation you can give to the school will contribute to the growth and all round development of your child.



Aerial View



ROAD MAP

SACRED HEART SCHOOL

(Estd - 1997)
Siliguri - Extension
Panchanand Sarani Road, P.S. Matigara, Siliguri
Phone: 9800464407/ 9153301722/9434192502